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| Meeting Minutes |

# Call to order

A meeting of **Mobile and web engineering** was held at **IWIC** on **8th October 2018** Attendees included **Alex, James, Karina, Paul, Rita**.

# Approval of minutes

Meeting to gain insight into the scope of the project, called by the mobile and web team with IWIC. Minutes taken by Alex.

# Reports

Discussion based upon the purpose of IWIC , covered why its there and who uses it. Gives us insight into the target audience.

Payment methods, they only have one payment method which is through the university shop online and they would like to change this.

Tracking of people in and out of the IWIC center, e.g. current members and they would like a way of tracking current payed members.

Tweets Discussed the twitter API and how this would be of use to the application and its purpose.

Tracking events, admins of the application can create custom events, also discussed Brightspace API

Newsletters would be appear on the news feed along with all other events.

# Adjournment

Meeting ended at 10:10 am after having discussed all items required to complete the weekly sprint.

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| Alex Jacobs |  | 8th October 2018 |